BLOCK LEVEL CLUSTER (ORGANIZATION LEVEL)

Index

Contents

Documents to be kept ready	Index	1
	Documents to be kept ready	1
HOW TO get Registered:	How to get Registered:	
Filling Basic Organization Details4		
Instruction for Online Submission of Block level cluster Proposal		
Instruction for Filling Monthly Progress Report		

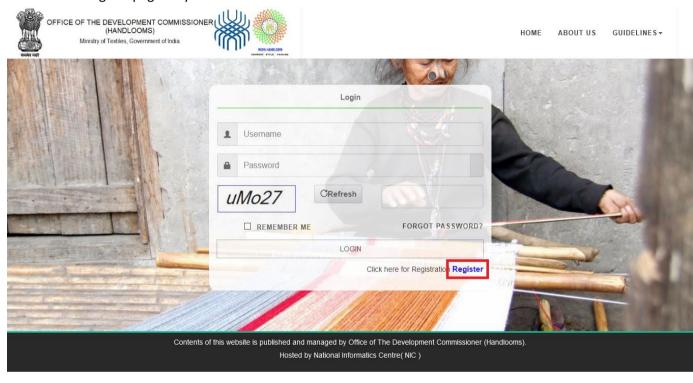
Documents to be Kept Ready

Suggested to keep the following documents ready in (soft copy for uploading) before registering into Handloom portal.

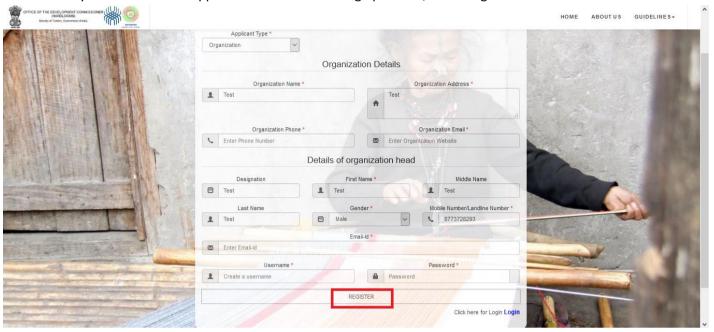
- 1. Registration certificate in pdf/ jpeg/jpg/png format.
- 2. Proof of date of registration as Society Registration No./TAN No./TIN No./GST No. in PDF/jpeg/jpg/png format.
- 3. Balance sheet and profit and loss account of organization for last two years' in pdf/jpeg/jpg/png.
- 4. Bye/ laws resolution of the organization pdf/jpeg/jpg/png format.
- 5. Construction work shed and Dye house in pdf/jpeg/jpg/png format

How to Get Registered:

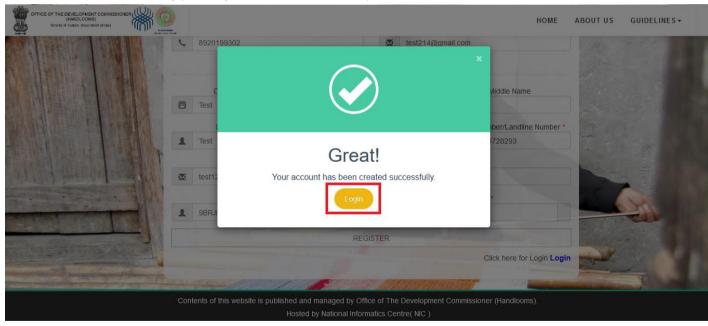
- 1. Log in to web portal http://mishandloom.centralindia.cloudapp.azure.com/LoginPage.aspx or type 104.211.75.38/LoginPage.aspx.
- 2. The page may look (as shown below): Click on "Register" tab displayed in blue color. After clicking the page may look like below:



3. Fill up the details as required in the page. Create a user name and password (that you can remember and keep a note). This will be required in case you want to retrieve the details already filled or status of application later. After filling up details, click "Register".

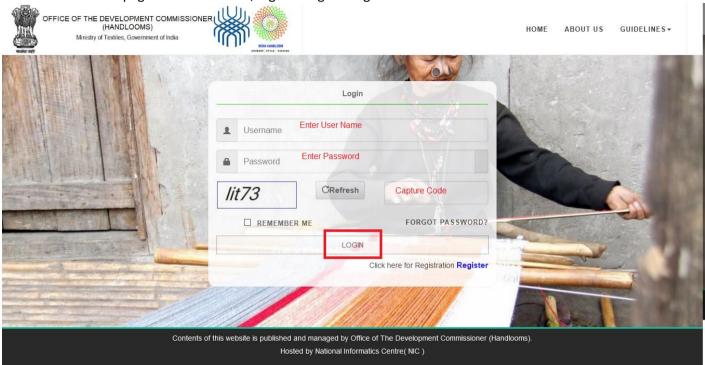


4. Account creation message will appear, on successful registration. Shown below. Click "Login" on the same window using your registered user name and password.



Instruction for Filling Basic Organization Details.

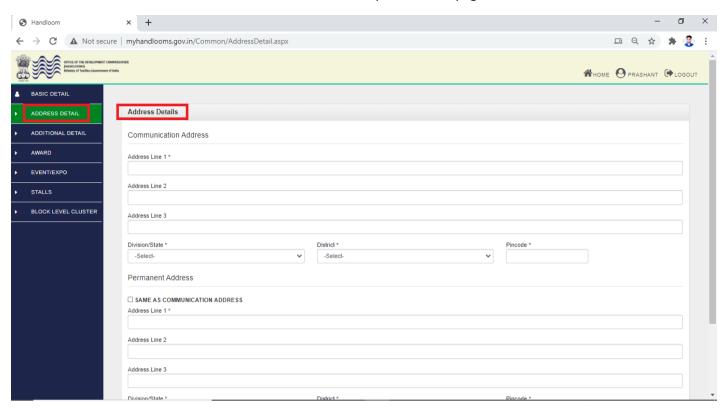
1. On the home page as shown below, log in using the registered user id and Password.



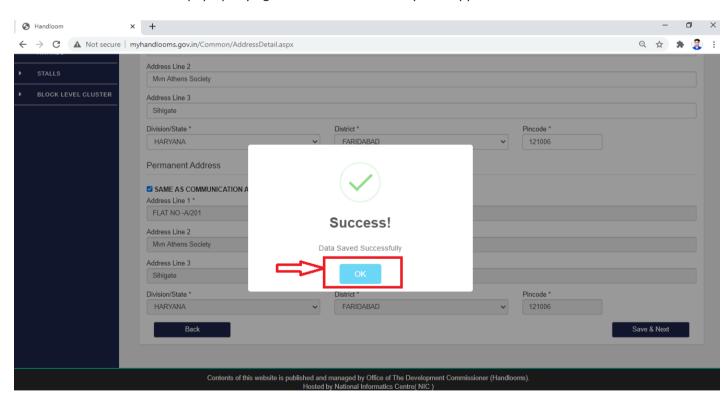
2. On successful login, you will be directed to "Basic Detail as shown below: Fill in the details as required and submit. Pop up saying "Data saved successfully will appear. Click"OK".

6 Handloom	× +				- 0 ×
← → C 🛕 No	t secure myhandlooms.gov.in/Common/PersonalDetail.aspx				Q 🖈 🛊 💈 :
(HANDLOOM	E OVELOPMENT COMMESSIONER 9 SISTER, Government of India			₩HOME	PRASHANT LOGOUT
BASIC DETAIL ADDRESS DETAIL	Organization Details				
► ADDITIONAL DETA	Organization Name grant thornton		Organization Address gurgaon		
▶ AWARD	Organization Landline Number	0	Organization Email		
► EVENT/EXPO	24567890123		www.gt.co.in		
• STALLS	Details of organization head				
► BLOCK LEVEL CLU	First Name Prashant	Middle Name		Last Name vashishth	
	Gender	Mobile Number		Designation	
		9891939547		•	
	Email-Id	L	Jsername		
	prashant.vashishth@in.gt.com		_ prashant	_	
				\Rightarrow	Save & Next
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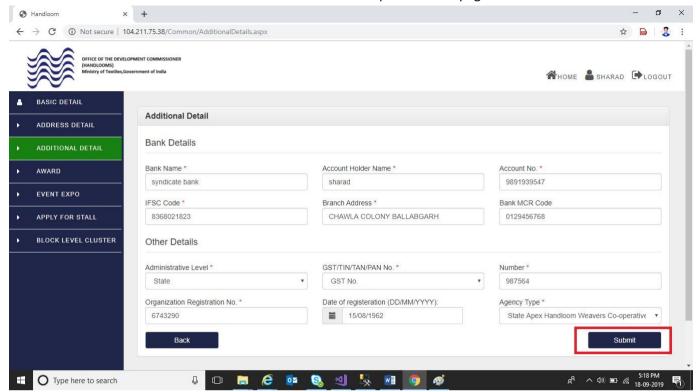
3. Now Click "Address Details". Now enter the data as required on the page as shown below.



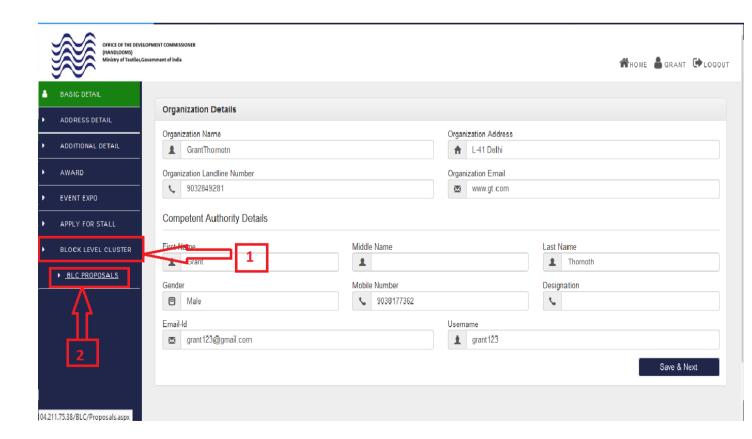
4. Click "Save & Next". A pop up saying "Data saved successfully" will appear. Click "OK".



5. Now Click "Additional Details". Now enter the data as required on the page shown below:

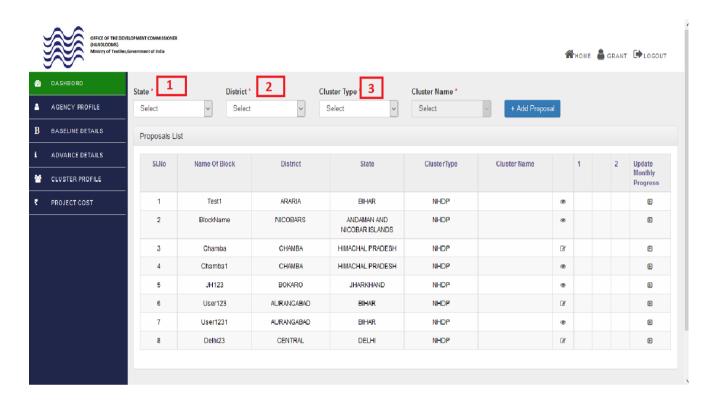


6. Click "Submit". A pop up saying "Data saved successfully" will appear. Click "Apply for BLC Proposals in sidebar navigation".

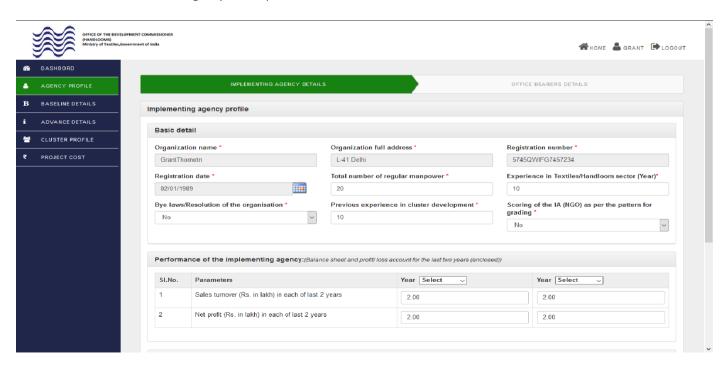


Instruction for Online Submission of Block Level Cluster Proposal

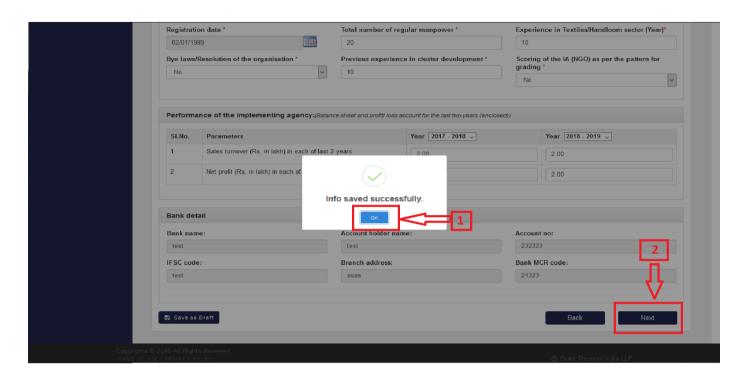
1. Click "Add Proposal" for new proposal. Instruction for new proposal as shown below.



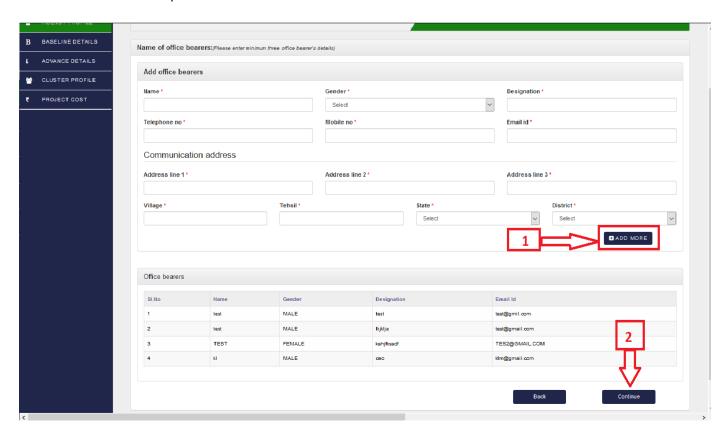
2. Fill the details according to your required columns.



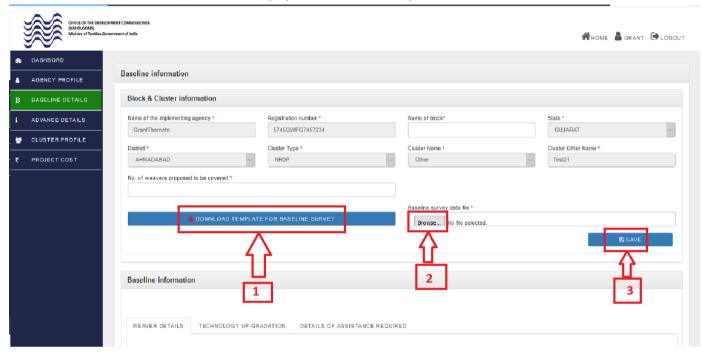
3. After entered the required details, click "Save as Draft" and "Continue" button for next step as shown below. Click "OK".



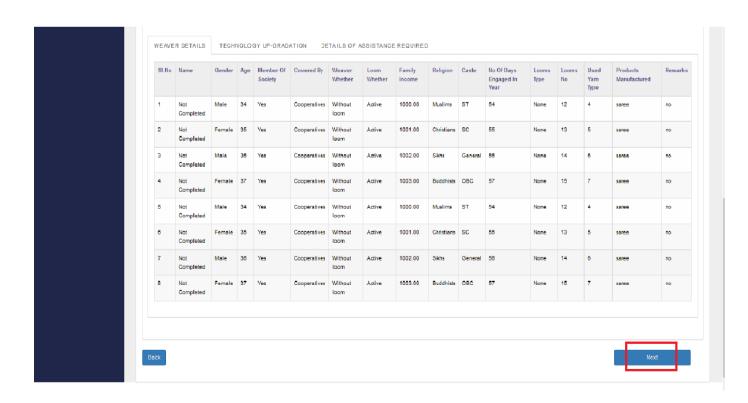
4. Add at least three name of office bearers and Click "Add More" than data shown below table. Click "Continue" button for next step as shown below:



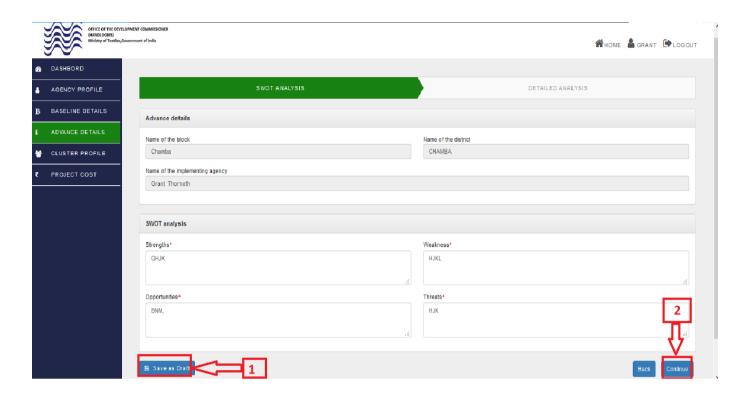
- 5. Fill the details according to your required columns.
 - a). Click "Download Template for Baseline Survey" for fill data in excel sheet.
 - b). Click "Browse" to upload the excel sheet
 - c). Click "Save" button for successfully upload baseline survey document



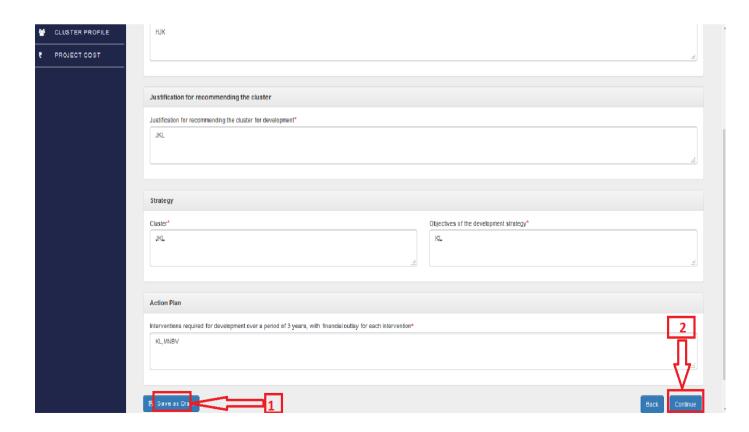
6. After successfully upload baseline survey document the details as shown below in table. Click "Next" button for next step as shown below:



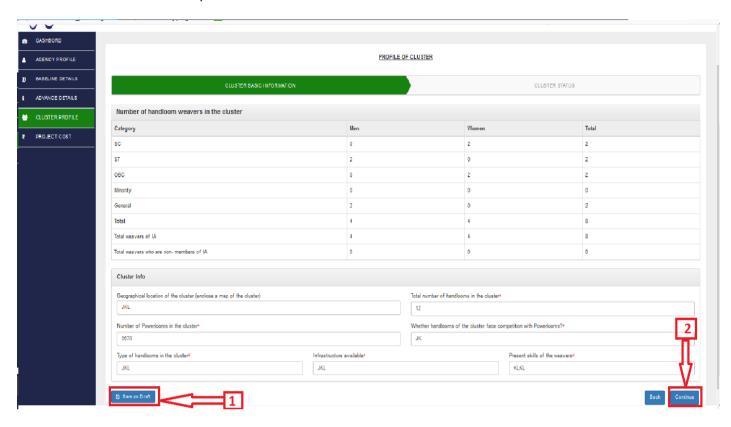
a). Fill the required details in the respective columns. After entered the required details, click "Save as Draft" and "Continue" button for next step as shown below



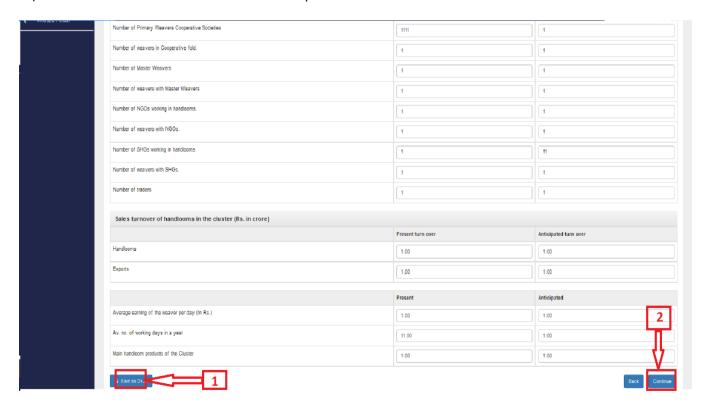
- b). You will be directed to Step 2, fill the required details in the respective columns.
- c). Click save as draft and continue for Next step



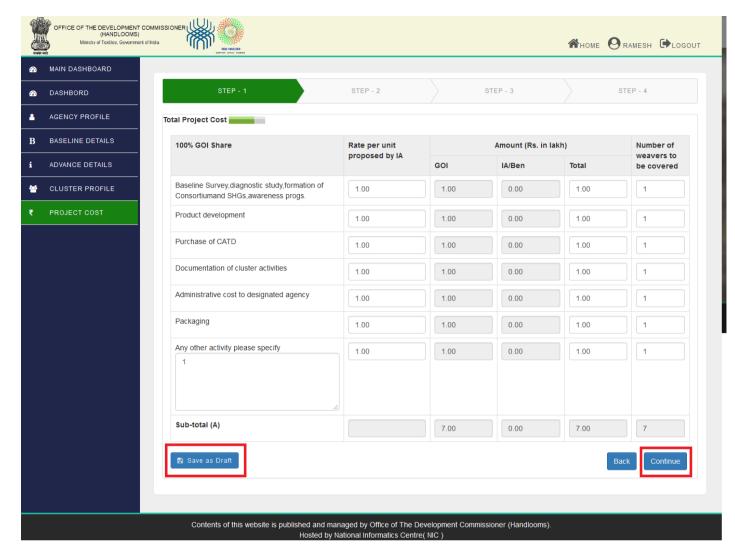
a). Fill the required details in the respective columns. After entered the required details, click "Save as Draft" and "Continue" button for next step as shown below

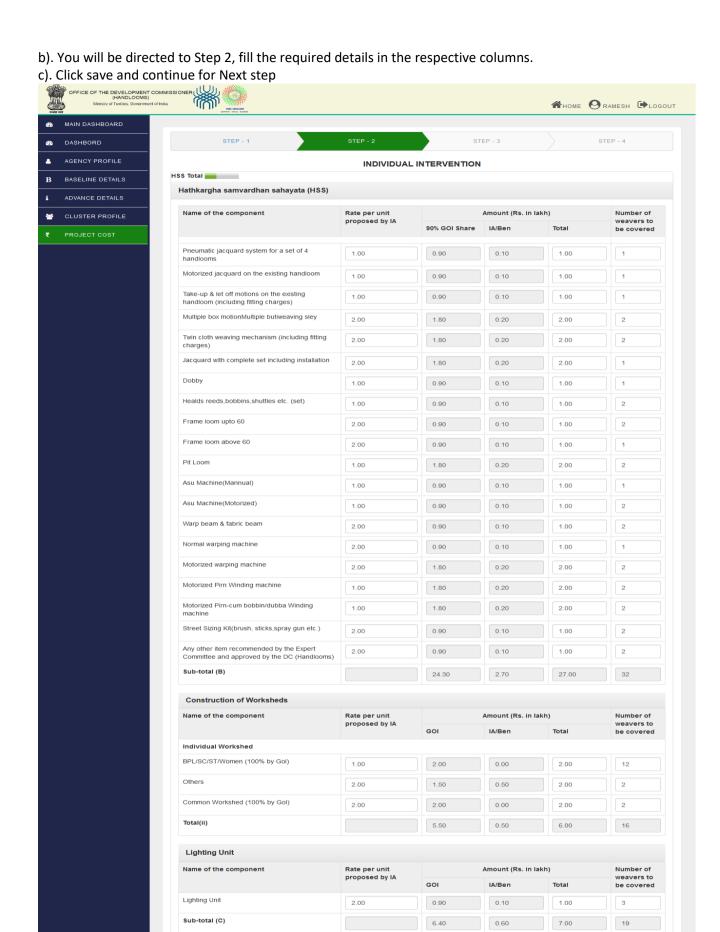


- b). You will be directed to Step 2, fill the required details in the respective columns.
- c). Click save as draft and continue for Next step



a). Fill the required details in the respective columns. After entered the required details, click "Save as Draft" and "Continue" button for next step as shown below





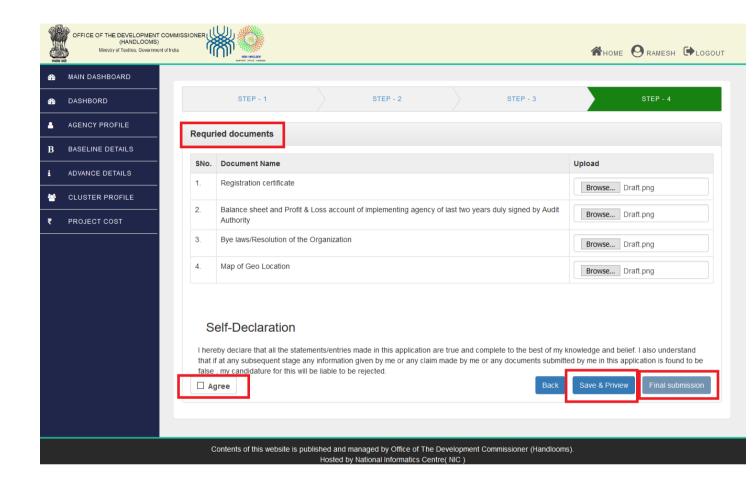
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d) You will be directed to Step 3, fill the required details in the respective columns

e) Click save and continue for Next step OFFICE OF THE DEVELOPMENT COMMISSIONER ★HOME RAMESH LOGOUT MAIN DASHBOARD STEP - 2 STEP - 4 STEP - 1 DASHBORD AGENCY PROFILE 4 Technology up-gradation Total В BASELINE DETAILS Technology up-gradation ADVANCE DETAILS Amount (Rs. in lakh) Name of the component Rate per unit Number of proposed by IA weavers to be covered GOI IA/Ben Total Engaging Designer 1.00 1.00 0.00 1.00 Setting up of CFC including CSC Cost of Construction of CFC Building 1.00 1.00 0.00 1.00 Cost of Machinery for CFC 1.00 1.00 0.00 1.00 Cost of CSC 2.00 2.00 0.00 Sub-total (D) 5.00 0.00 5.00 Skill up-gradation Total Skill up-gradation Name of the component Amount (Rs. in lakh) Number of proposed by IA weavers to 100% GOI Share IA/Ben Total Weaving 2.00 2.00 0.00 2.00 2 Dyeing 2.00 2.00 0.00 2.00 2 Designing 1.00 0.00 23 Managerial 1.00 1.00 0.00 1.00 21 IT 1.00 1.00 0.00 1.00 42 Sub-total (E) 90 Grand Total Name of the component Rate per unit Amount (Rs. in lakh) Number of proposed by IA weavers to 100% GOI Share IA/Ben Total be covered Corpus fund for yarn depot/marketing 1.00 1.00 0.00 1.00 Project Management Cost (engaging of CDE) 1.00 1.00 0.00 1.00 Sub-total (F) 2.00 0.00 2.00 2 Total (A+B+C+D+E+F) 51.70 3.30 55.00 Dve House with ETP at District level 1.00 1.00 0.00 1.00 Grand total (A+B+C+D+E+F+8) 52.70 156 3.30 56.00 🖺 Save as Draft Contents of this website is published and managed by Office of The Development Commissioner (Handlooms).

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- f). On reaching Step 4", Now upload the documents/pictures as asked in the window. Uploading the documents are mandatory and the data will not be submitted unless all the mandatory documents are uploaded. Click "Save & Preview". If you agree the self-declaration, click the checkbox for visibility of "Final Submission".
- g). Click "Final Submission" for application submission



h) . Click "Preview" to see the details filled.



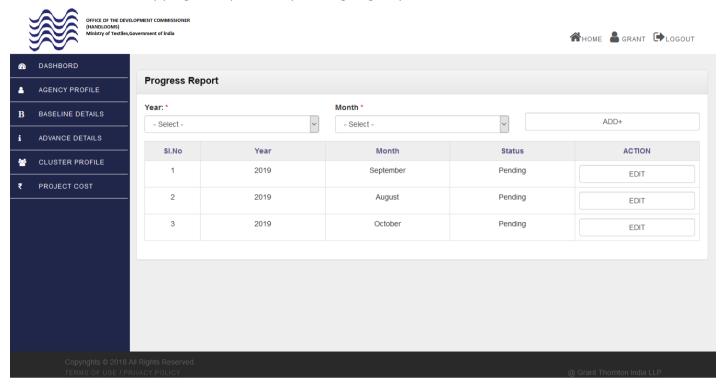


PROFORMA FOR SUBMITTING THE DIAGNOSTIC STUDY CONDUCTED AND THE ACTION PLAN FOR CLUSTER DEVELOPMENT

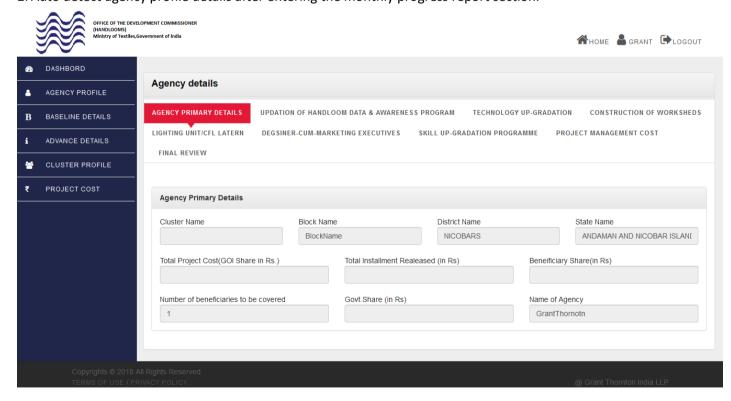
SI. No.	Parameters								
1.	Name of the Block and District	Test1,ARARIA							
2.	Implementing Agency	Parameters		Year (2017 - 2018)		Year (2018 - 2019)			
		Sales Turnover (Rs. in lakh) in each of last 2 years		2.00		2.00			
		Net profit (Rs. in lakh) in each of last 2 years		2.00	2.00				
		Pl. enclose the Balance Sheet, Profit & Loss a	PI. enclose the Balance Sheet, Profit & Loss account in support of the abo						
Profile of the Clus	ter								
3.	Geographical location of the cluster (enclose a map of the cluster)	NO							
4.	Total number of handlooms in the cluster								
			123						
5.	Type of handlooms in the cluster		JHAJSH						
6.	Infrastructure available	JHFH	JHFH						
7.	Present skills of the weavers	JHAFSD							
8.	Number of handloom weavers in the cluster	Category	Men		Vomen	Total			
		SC	0	2		2			
		ST	2	(2			
		OBC	0	2		2			
		Minority	0	0		0			
		General Total	4	4		8			
		Total Total weavers of IA	4	4		8			
		Total weavers who are non- members of IA	0			0			
9.	Status of the weavers of cluster	Existing				to be covered			
·	Number of Primary Weavers Cooperative Societies	1			1	io bo dovored			
	Number of weavers in Cooperative fold.	1			1				
	Number of Master Weavers	1			1				
	Number of weavers with Master Weavers	1			1				
	Number of NGOs working in handlooms.	1			1				
	Number of weavers with NGOs.	1				1			
	Number of SHGs working in handlooms	1			1				
	Number of weavers with SHGs.	1			1				
	Number of traders	1			1				
10.	Sales turnover of handlooms in the cluster (Rs. in crore)	Present turn over			Anticipated turn over				
	Handlooms	1.00			1.00				
	Exports	1.00			1.00				
	Total	2.00	2.00						
11.	Average earning of the weaver per day (In Rs.)	Present			Anticipated				
		1.00			1.00				
12.	Av. no. of working days in a year	Present	Present			Anticipated			
		1.00			1.00				
13.	Main handloom products of the Cluster	Present			Anticipated				
		1.00	1.00 1.00						
14.	Number of Powerlooms in the cluster	123	123						
15.	Whether handlooms of the cluster face competition with Powerlooms?	HJAFH							
Status of cluster 5	years back								
16.	Economic condition of the cluster in relation to the position 5 years back from now.	TEST							
SWOT Analysis									
	100								
17.	a) Strengths		TEST						
	b) Weakness	TEST							
	c) Opportunities	TEST							
	d) Threats	TEST							
Justification for re	commending the cluster								
18.	Justification for recommending the cluster for development	TEST							
	commending the cluster								
19.	a) Cluster	TEST							
	b) Objectives of the development strategy.	TEST							
Action Plan									
20.	Interventions required for development over a period of 3 years, with financial outlay for each	TEST							

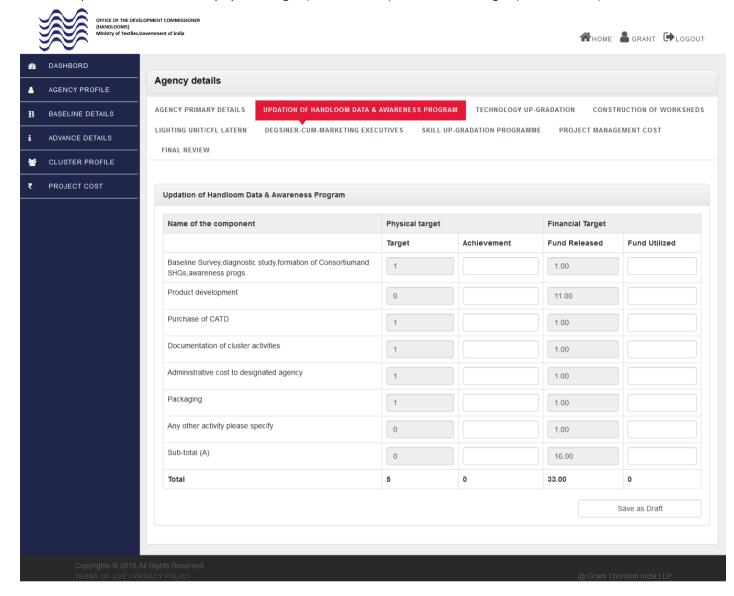
Instruction for Filling Progress Monthly Report

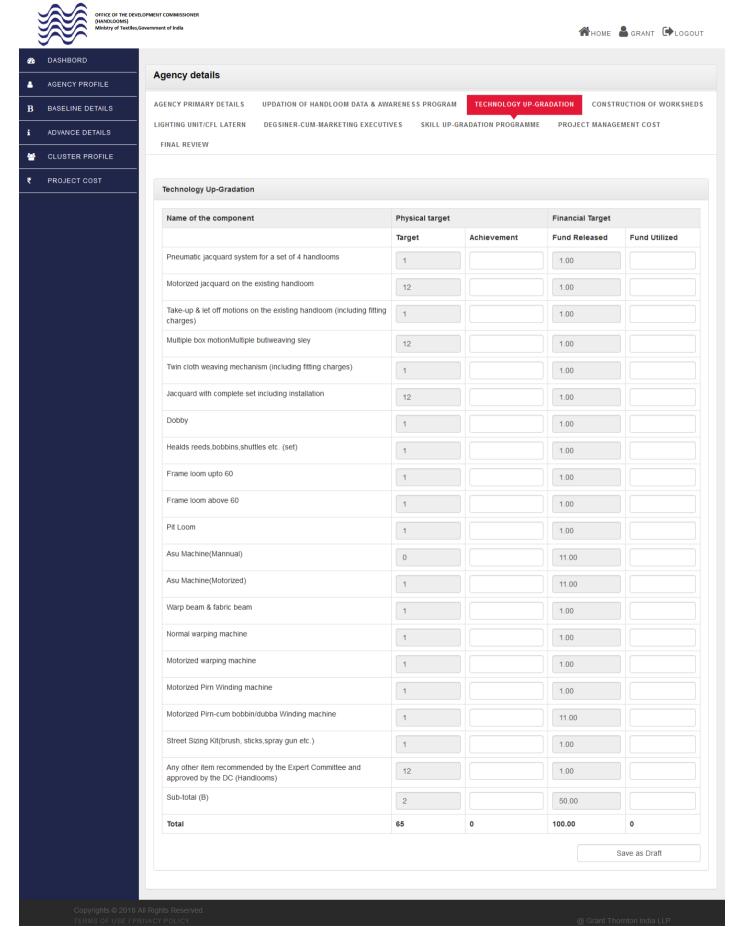
1. Add monthly progress report after providing target by administration level.

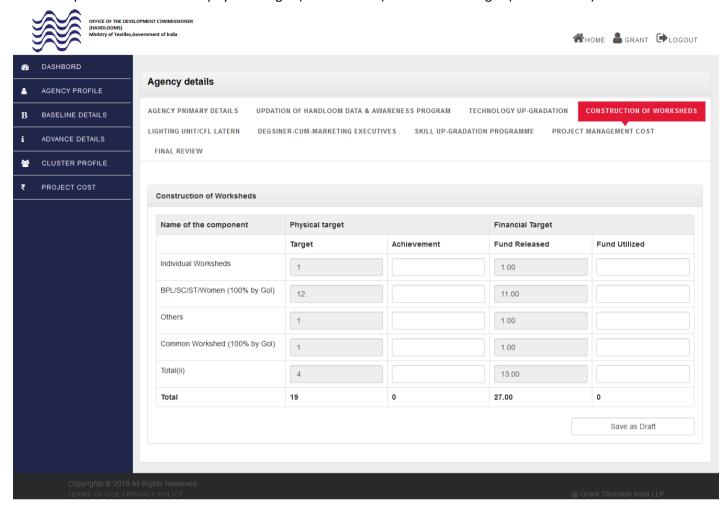


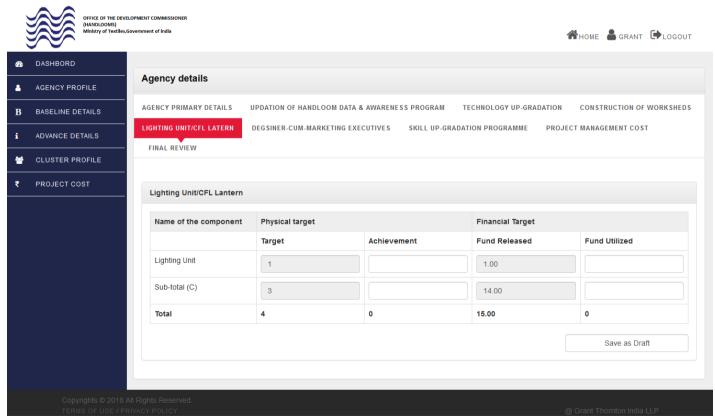
2. Auto detect agency profile details after entering the monthly progress report section.

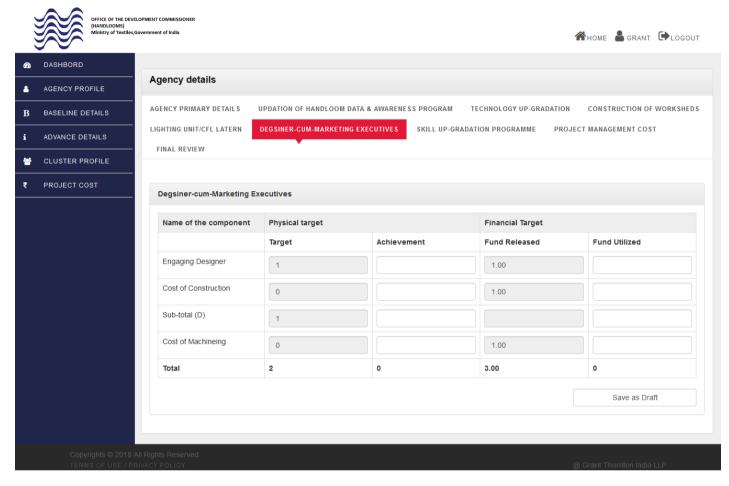


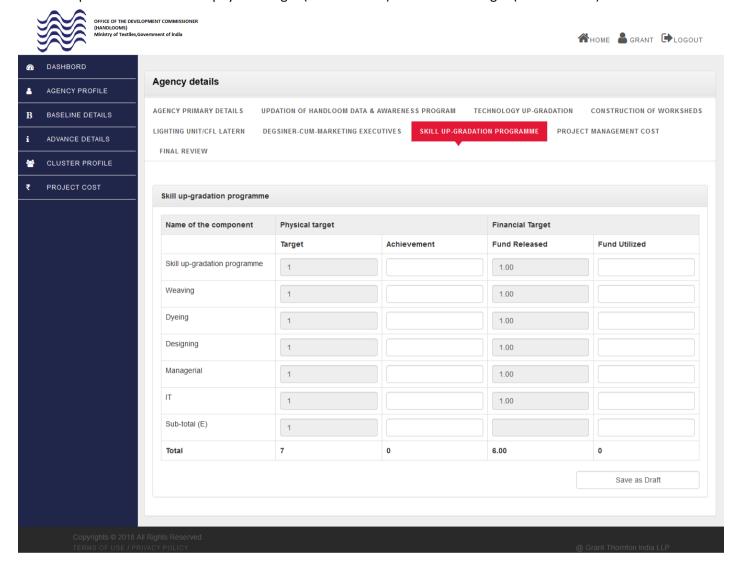


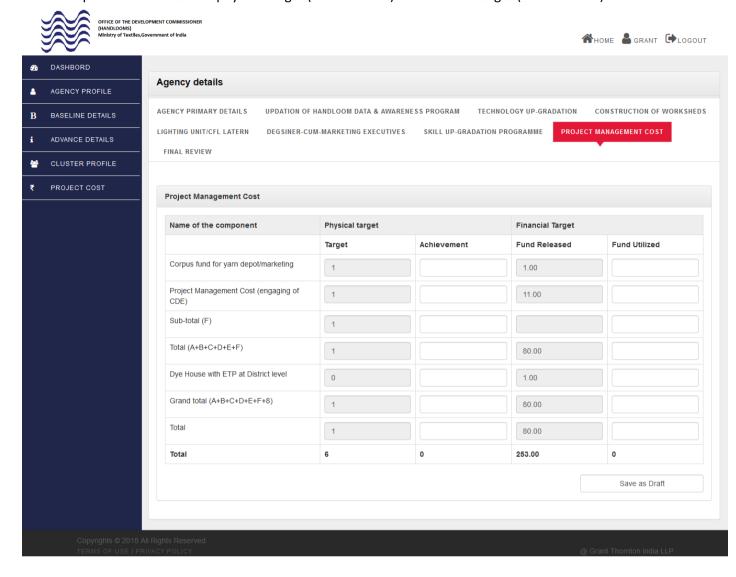




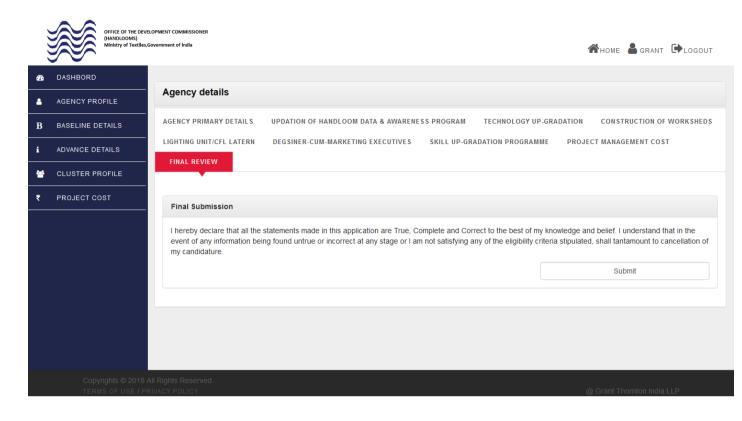






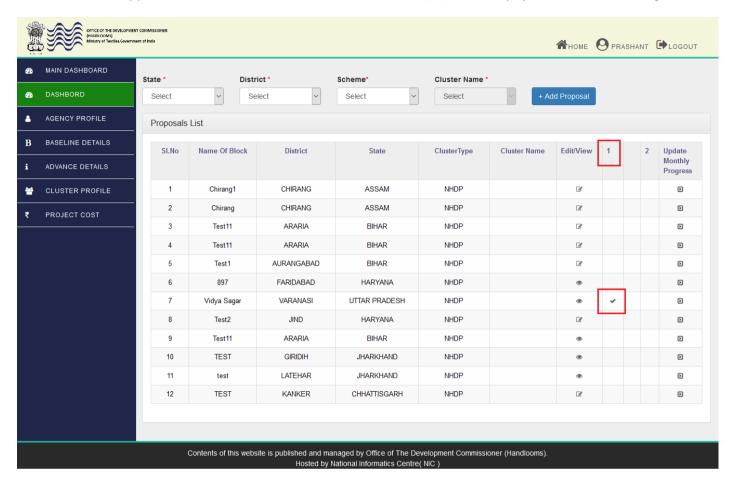


10. After successfully edit in all section. Click "Submit" button to report submission.

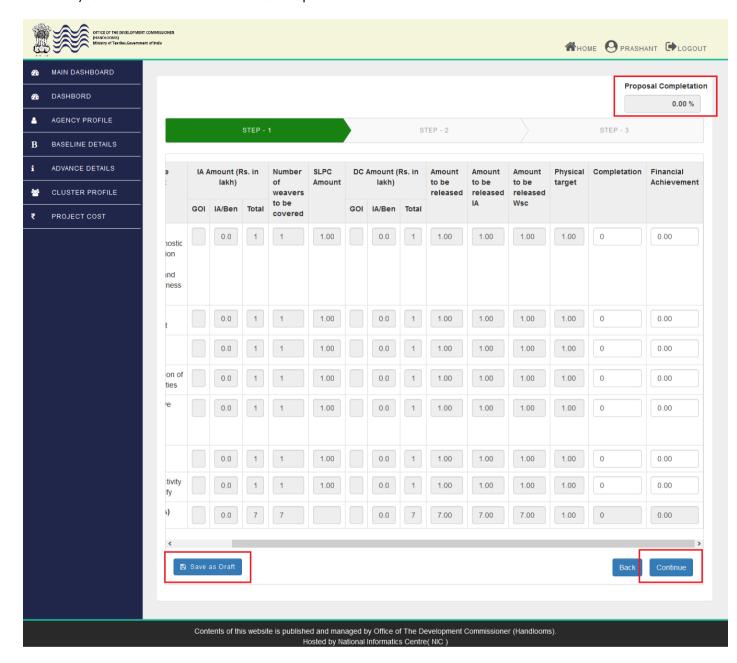


Instruction for Filling Second Installment

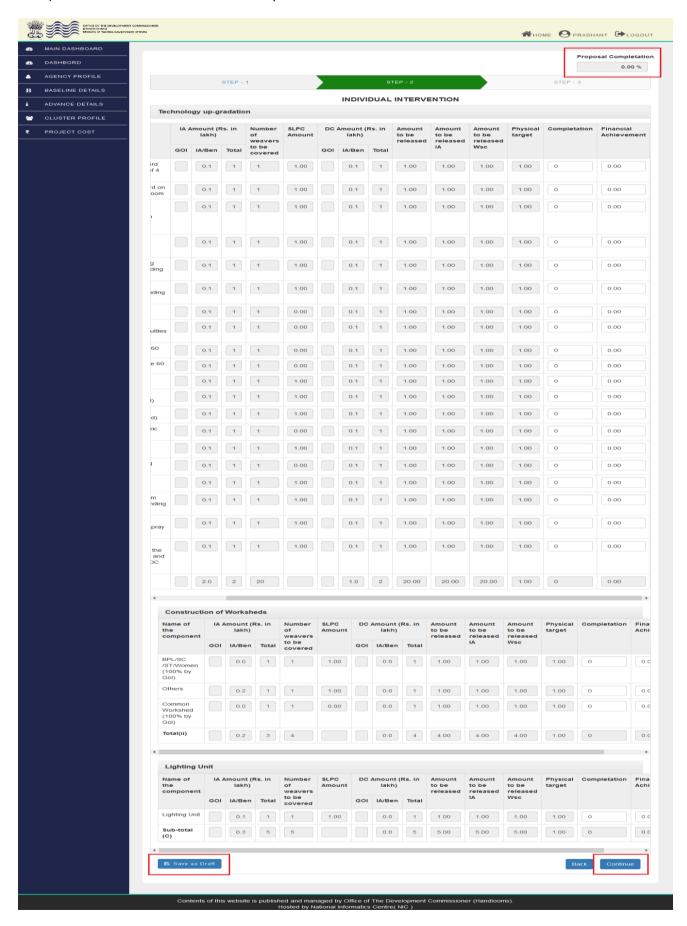
1. After the approval of the first installment, the user can icon (\checkmark) to fill the physical and financial target details.



2. Fill the required details in the respective columns. Once your proposal meter will reached to the 70% of physically targeted and financial target then you will eligible for the second installment. After entered the required details, click "Save as Draft" and "Continue" button for next step as shown below a). Click save and continue for Next step



- 3. You will be directed to Step 2, fill the required details in the respective columns. Once your proposal meter will reached to the 70% of physically targeted and financial target then you will eligible for the second installment.
 - a). Click save and continue for Next step



- 4. On reaching Step 3", now upload the documents/pictures as asked in the window. Click "Save & Preview". Once your proposal meter will reached to the 70% of physically targeted and financial target then you will eligible for the second installment.
- a). Click "Recommended to WSC" for application submission

